



## POSITION VACANCY ANNOUNCEMENT 16-ADOS-06

Opening Date: 18 February 2016

Closing Date: 3 March 2016

**BRANCH OF SERVICE:** ARMY NATIONAL GUARD

**POSITION TITLE:** Marketing Specialist Assistant

**LOWEST/HIGHEST GRADE AUTHORIZED:** SPC/E-4 position through SGT/E-5

**DURATION OF ASSIGNMENT:** 15 Mar 16 – 30 Sep 16. This position is ADOS and is dependent on availability of funds. Orders may be extended or revoked depending on funds availability, job performance, continued need for the position, and mission requirements.

**ORGANIZATION:** South Dakota National Guard Recruiting and Retention Battalion

**SELECTING OFFICIAL:** LTC Steven Siemonsma  
Recruiting and Retention Battalion Commander  
(605) 737-6797  
steven.j.siemonsma.mil@mail.mil

**LOCATION:** Rapid City, SD

**Announcement does not constitute commitment to fill position.**

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### **POSITION DESCRIPTION:**

The ADOS Marketing Specialist Assistant will

- a. Assist the marketing contractor with the production and distribution of state and local brochures, posters, banners and other marketing products.
- b. Assist the marketing contractor with any and all marketing projects.
- c. Assist the marketing contractor with the development, receiving, distribution and tracking of all Recruiting and Retention Battalion RPI items
- d. Assist Recruiting and Retention Battalion operations and production recruiting as need and directed by the Operations NCOIC.
- e. Additional recruiting duties as assigned

### **QUALIFICATION REQUIREMENTS:**

General: Applicant must be a member or become a member of the SD National Guard. Must be in good standing and no negative personnel action or FLAGS. Applicant must be able to complete the full duration of assignment without exceeding the 1095 rule.

Applications must be postmarked by the closing date and mailed to address below:

SD National Guard  
HUMAN RESOURCE OFFICE  
ATTN: SSG James Blackwell  
2823 West Main Street  
Rapid City, SD 57702-8170

**FULL TIME EMPLOYEES OF THE SOUTH DAKOTA NATIONAL GUARD:** Applicants will notify their full-time supervisor and respective Directorate/MACOM Administrative Officer of their decision to apply for this position.

**EQUAL OPPORTUNITY:** The South Dakota National Guard is an Equal Opportunity Employer. Selection for this position will be made without regard to race, religion, age, national origin, sex, political affiliation, marital status, or any other non-merit factors.